

Board Members
Out of meeting paper
Record of approvals



If confidential, protective marking¹	
Out of meeting paper reference	2012 - 02
When circulated	01 August 2012
Circulated by	Matt Ayson
Report Title	London office move
Sponsor	Anthony Smith
Author(s)	Nigel Holden

Final responses by Board members

From	Reference	Comments, if any
Colin Foxall	A	
Jim Gallacher		
David Leibling	A	
Stella Mair Thomas		
Deryk Mead	A	
Bill Samuel	A	
Barbara Saunders	A	
Nigel Walmsley	A	
Anthony Smith	S	

Key to references

A: Yes, I am content with the scope and cost of the project brief

B: No, I am not content

C: I need more information to reach a decision

D: The scope of the scheme and plan should be brought back to the Board for further discussion

a/l: annual leave or otherwise no response

S: project or paper sponsor

Corporate Services record

Responses recorded by	Matt Ayson
Decision reached	Approved
Feedback to sponsor and author (date)	The costs and scope of the project have been agreed
Date this record complete and uploaded to Connect	10 August 2012
Other comments	None

¹ ie RESTRICTED plus COMMERCIAL / POLICY / STAFF / PERSONAL PROTECT