

# Board Meeting Agenda

**Date:** Wednesday 19 September 2012  
**Location:** Meeting room 4, One Drummond Gate, Pimlico, London  
**Start time:** 1400

Time	Item	Subject	Leading	Paper
<b>Part A: Preliminary</b>				
14.00	1.0	Chairman's opening remarks; apologies	Chairman	
	2.0	Minutes of the previous Board meeting	Chairman	√
	3.0	Board action matrix	Chairman	√
	4.0	Chairman's report	Chairman	
<b>Part B: Work plan report</b>				
14.15	5.0	<u>Chief Executive's work plan report</u>	Anthony Smith	
	5.1	Activity report including research, communications, resources and corporate governance		√
	5.2	Q1 Research report		√
	5.3	Q1 Finance report		√
<b>Part C: National issues, objectives and priorities</b>				
14.45	6.0	<u>Review of national passenger issues</u>	Mike Hewitson	√
		<ul style="list-style-type: none"> <li>• Franchising</li> <li>• Fares and ticketing</li> </ul>		
	6.1	DfT timetabling proposal ( <b>private session</b> )	Mike Hewitson	√
<b>Part D: Passenger and industry facing work</b>				
15.15	7.0	<u>Review of passenger and industry facing work</u>	David Sidebottom	√
	7.1	The ITA bus strategy for Tyne & Wear	Mike Hewitson / David Sidebottom	√
<b>Part E: Corporate Affairs</b>				
15.45		<u>Matters for discussion/approval</u>		
	8.0	To receive and endorse draft V3 minutes of the Statistics Governance Group meeting of 20 June 2012	Chairman	√
	9.0	To receive and endorse draft V3 minutes of the Audit Committee meeting of 16 May 2012	Bill Samuel	√
	10.0	To receive and endorse draft V3 minutes of the Audit Committee meeting of 11 July 2012	Bill Samuel	√
	11.0	To reconfirm provisional or circularised determinations made between meetings of the Board – London office move	Chairman	√
15.55	12.0	Any other business		
16.00		Close		